



APPLICATION FOR CERTIFICATE OF OCCUPANCY

Be sure to forward this document to whoever will be arranging for final inspections. A Certificate of Occupancy will not be issued unless the Code Enforcement Officer receives it with all pertinent signatures. Please allow at least seven days for all appointments for inspections and signatures. Do not wait until the last minute.

Public Works	279-6352	7 am – 3:30 pm
Water & Sewer	279-3046	7 am – 3:30 pm
Building Inspection	677-4215	8 am – 5:00 pm
Fire Department (Chief)	279-6061	Volunteer Dept.

Date: _____ Owner's Name: _____
Project Address: _____ BP# _____ Tax Map: _____ Lot: _____

Applicability: No person shall use or permit the use of any building, structure or premises, or part thereof, hereby erected, relocated, altered, converted or extended until a Certificate of Occupancy has been issued by the Building Inspector.

- Application shall be made on this form at such time as when the applicant has complied with the Building Permit and/or any other requisite approvals related thereto.
- The completed work shall be in compliance with all applicable codes, ordinances, approvals, etc., as specified in the Town of Meredith's Zoning Ordinance or other codes regulated by the Fire and Public Works Departments.
- Signatures of the representatives from the departments indicated below are required upon completion of work prior to the issuance of a Certificate of Occupancy.

APPROVED FOR CO (see comments on reverse):

Fire Department: _____	Date: _____
Public Works: _____	Date: _____
Water/Sewer: _____	Date: _____
Town Planner: _____	Date: _____
Code Enforcement/Health Officer: _____	Date: _____

I hereby acknowledge the above applicability and assume responsibility for its conformance.

Signed: _____ Print Name: _____
Owner/Agent

**THIS FORM MUST BE RETURNED TO THE BUILDING INSPECTION OFFICE
UPON COMPLETION OF INSPECTIONS.**