# Town of Meredith - Administrative Regulation

Effective Date: November 23, 2004 Regulation No: 08

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Approved By: Phillip L. Warren, Jr.

# SUBJECT: PERSONAL PROTECTION EQUIPMENT

#### I. PURPOSE

This Administrative Regulation is to provide information relative to the protection of employees through the use of specialized equipment designed to protect the eyes, face, head, respiratory tract, and body extremities from potentially hazardous conditions.

## II. POLICY

All employees exposed to hazards requiring PPE shall be properly equipped for personal protection and shall consult specific departmental policy and procedure.

### III. PROCEDURE

The Department Heads or their designee shall be responsible for assessing the hazards and providing the appropriate personal protection equipment. (P.P.E.)

Personal Protection information and procedures shall be made available to each employee. Consult all individual Department procedures for more details.

Employees are required to wear prescribed P.P.E. if their duties require them to do so.

Phillip L. Warren, Jr. Town Manager