

SELECTMEN'S WORKSHOP
Minutes of 02/17/06
4:00 pm

Selectmen:

Robert C. Flanders, Chairman
Peter Miller
Frank Michel

Town Manager:

Carol M. Granfield

Roll Call at 4:00 p.m. Open Workshop by Robert Flanders, Chair

Invited Guests – Robert Hill, Water & Sewer Superintendent, Michael Faller, Public Works Director, William Edney, Code Enforcement Officer.

Erosion Control – The Town Manager indicated Catherine Harold had requested an update of the erosion situation into Lake Waukegan. The Code Enforcement Officer, Public Works Director and Water & Sewer Superintendent addressed the status of the erosion problem. It was noted that impact of the discharge into Lake Waukegan started at Route 104, came down Waukegan Road and went to the culvert at Pollard Shores that could not meet the heavy water. The Kniesley property was not the cause, however it was noted that a silt fence has been installed and that the Kniesley property has a program through National Resources Conservation Service (NRCS) who will bring the property back to fields. There was also discussion about a possible conservation easement for a viewscape.

The culvert at the end of Pollard Shores was noted to be inadequate in size. The Selectmen requested the Town have its engineer evaluate what is needed and present a plan. The Town will then determine if a public/private partnership can address any improvement needed.

The Selectmen also asked the Town Manager to speak with the Local Government Center regarding possible options to address if a property owner is the cause of an erosion problem that impacts the water supply.

Town Warrant – The Town Manager addressed Article 20 that has been approved by the Selectmen noting that the Board should take action to adopt the corrected amount. *Frank moved to have the total in Article 20 be \$11,215,954 as the budget exclusive of the previous Warrant Articles effective February 13, 2006. The motion was seconded by Peter Miler and unanimously carried by voice vote.*

DOT Project Advisory Committee Appointments – There was discussion concerning appointments requested by DOT for this Committee. The Town Manager noted that she has several staff members who are a part of this Committee. In addition to the Town Manager, staff included are; the Police Chief, Fire Chief, Town Planner and Public Works Director. The Board agreed to have Selectmen Michel as the Selectman representative. The Board asked the Town Manager to see if John Moulton and Sandy Sullivan would be interested in being citizen representatives.

Workshop Meeting Schedule – The Town Manager and Selectmen adjusted the workshop and meeting dates and a new calendar will be issued.

Community Center Opening – The Town Manager presented some opening dates discussed with the Fund Raising Committee. The Board requested the official opening to be schedule at 4:00 pm on April 3 and further that the first Board meeting be held that date at the Community Center as well. The Town Manager further reported that the furniture would all be delivered on March 14.

Police Station Building Update – The status of the sewer backup in the current Police Station was discussed. The station will not be utilized for Court or meetings until the tile and carpet and cleanup is complete.

Status of New Police Station – The presentation schedule was reviewed and Selectmen agreed to attend specific meetings in order to assist the Committee by answering questions.

Candidate’s Night – The Town Manger reported that Candidate’s Night has been scheduled at the Flagship Room in the Chase House due to the unavailability of the Police Station.

Personnel Policy - The Town Manager reported that the final review of the policy will be at a workshop prior to the March 6 meeting. Further that employees prefer to keep Fast Day as a holiday.

Non-Public Schedule – The Board scheduled a non-public on personnel for Monday, February 27th at 4:00 pm prior to a workshop on the Town Warrant and varied items.

*Motion was made by Peter Miller, seconded by Frank Michel to adjourn the workshop at 6:15 pm.
Unanimous vote.*

Respectfully submitted:

Carol M. Granfield, Town Manager

Robert C. Flanders, Chairman

Peter N. Miller

Frank S, Michel