

SELECTMEN'S WORKSHOP
Minutes of 01/30/06
4:00 pm

Selectmen:

Robert C. Flanders, Chairman
Peter Miller
Frank Michel

Town Manager:

Carol M. Granfield

Roll Call at 4:00 p.m. Open Workshop by Robert Flanders, Chair

Invited Guests – Brenda Vittner, Michael Faller, Al Bolduc

Town Warrant – The twenty warrant articles were discussed with some modifications. The Town manager was requested to seek final approval from legal counsel and DRA and then have the final warrant for the upcoming Board of Selectmen meeting.

Budget – The Director of Administrative Services advised that upon reviewing a budget question from Mr. Jewell, a minor adjustment with the Water & Sewer Department's bottom line for the 2006 budget was needed. The adjustments will not change the bottom line of \$1,131,339.

Peter Miller then moved to adjust the budget amounts for the bottom line in Water to \$562,993 and Sewer to \$568,346. The motions was seconded by Frank Michel and unanimously carried by voice vote.

Sign Shop/Snow Dump – The Public Works Director presented proposed options to house the Sign Shop and ultimately Administrative Public Works offices. This would be needed once Town Meeting approves construction of a new police station that would require the demolition of the current sign shop, which is located on town property (the proposed site of the new police station.)

The first option was to occupy the current police station. The second option proposed is to construct first a 20 x 40 sign shop block building on the north end of the new police station site, next to a proposed driveway/bridge area across Hawkins Brook to the Public Works facility. The Board requested an additional overall master plan of the Public Works facility needs, as well as the cost effective options.

The staff will explore further the use of the block building at Prescott Park as well as exploring leased space for interim needs.

The options being reviewed for a snow dump include a portion of the Feltham property on Jenness Hill as well as an area owned by Ambrose. A permit is necessary for a new snow dump. The current one must be moved when the new Police Station facility is constructed.

Personnel Policy – The Town Manager reported that extensive feedback was received from departments that has been most helpful. Following an update of the policy, the Board concurred with removing the at-will reference; leaving in the search and weapons sections and allowing in addition to holidays, vacation and sick leave to be counted as hours worked for overtime purposes effective January 1, 2007. This is a new budgetary item that would require some

additional funds next year. There was also agreement in the change in observation of the Fast Day Holiday to a Floating Holiday.

Other Items – Town Seals – The Town Manager presented the updated town Seal with colors to the Board of Selectmen. The Board unanimously approved to immediately begin using the new seal and not to utilize the old ones anymore on vehicles.

Town Report – In response to a request from the Town Manager, the Board agreed to have the Town Report dedicated to Dee Dee Horne and to add Sam Citron as an individual to be recognized in memoriam.

Motion was made by Peter Miller, seconded by Frank Michel to adjourn the workshop at 6:50 pm. Unanimous vote.

Respectfully submitted:

Carol M. Granfield, Town Manager

Robert C. Flanders, Chairman

Peter N. Miller

Frank S, Michel