

**Space Needs Committee
Meeting Minutes
February 3, 2004**

Call to Order: Chairman, Steve Stokes, called the meeting of the Space Needs Committee to order at 8:00pm. Sergeant Glenn Rollins led us on a tour of the Police Department prior to the meeting.

Members Present: Brian Allen, Bob Ambrose, Ron Brienza, Hank Denison, Bob Flanders, Vikki Fogg, Carol Granfield, Miller Lovett, Jeff Parks, Kevin Pevery, and Steve Stokes.

Acceptance and/or Correction of Minutes:

A motion was made by Carol Granfield to accept the Minutes of the January 20th meeting. The motion was seconded by Bob Flanders. All were in favor.
Minutes to be e-mailed for posting on the Web site.

Steve will get his notes on questions regarding space needs to Carol so a letter to each department head can be prepared.

The schedule of proposed meetings was accepted as amended. The committee will be meeting at the Public Works Department on February 17th.

John Edgar, Town Planner, and Dr. Fred Hatch gave a presentation on population projections. They also touched on the shared visions of the Community Plan.

They presented a history of population and projections to 2025 noting that the population spike between 1970 and 1980 was because influenced by development of Interstate 93.

Projections are always risky. In 1997 it was projected that Meredith's population would grow to 6000 by 2015, but reached that level by 2000.

They also cautioned about growth variability, past history is not consistent enough for accurate projections.

Fred presented age group projections, a consideration when determining growth needs for various municipal departments.

A realistic projection of resident population by 2020 is 8000 to 9000, though John believes that this would be a low projection.

We need to look at department growth. It is not necessarily related to population growth. Consider recreation growth. Seasonal influxes cause temporary growth.

John recommended keeping core facilities downtown being mindful of the service center.

The Master Plan addresses the seasonal population of 16,000+ and includes seasonal houses and transient population (campgrounds, hotels, etc.)

John presented a map and list of the inventory of Town-owned property in Meredith. He reviewed the properties. The only possibility for currently owed property is a large parcel 200+ acres between Jenness Hill Road, Philbrook Road, and Sawmill Shores Road. He suggested that we check with Chief Palm regarding road frontage access. John offered to walk this property with us. Have Police and Fire explore the property where sign shop is located for Safety

building? We have limited opportunities for the location of new municipal services in our current property inventory.

A press release was in The Citizen newspaper on February 2, 2004 regarding the Space Needs Committee.

The Town of Moultonborough has said that a Saturday in February works best for them for a site visit. We will visit the Municipal Office and the Safety Building on February 21st at 7:00am. Carol will arrange the meeting with their Town Administrator. Carol will also contact Laconia to see if we can arrange a meeting with the Police Department.

We'd like to get as much free advice as possible from engineers regarding land quality. We need to consider all options for each facility.

Bob Flanders made a motion to keep the Municipal Offices in the downtown core. Jeff seconded the motion and all were in favor.

There was discussion about the Meredith Village Savings Bank property located at the intersection of Routes 3 and 25. Steve asked Carol to contact the bank regarding their future intentions for the property.

Miller has offered to write down our notes regarding the Police Station, our observations and he will begin to identify needs.

Vikki will contact Chief Palm or Sergeant Glenn Rollins to obtain the internal growth study for the Police Station and get a copy to Miller prior to writing his report.

Carol will ask John to create a map with the three mile ISO limit drawn on it for fire protection.

The next meeting will be at the Public Works Department at 7:00pm for a tour of the facility.

Ron moved to adjourn the meeting, seconded by Miller. The meeting adjourned at 9:25pm.

Respectfully submitted,

Vikki Fogg, Secretary

Steve Stokes, Chairman

Miller Lovett, Co-Chairman