

SELECTMEN'S BUDGET MEETINGS
Minutes of 12/03/05

Selectmen: *Robert C. Flanders, Chairperson*
Frank Michel
Peter Miller

Town Manager: *Carol M. Granfield*

Director of Administrative Services *Brenda Vittner*

Call to Order: 8:00 am

Roll Call:

Robert Flanders, Chairman, Frank S. Michel, Peter Miller, Carol Granfield, Brenda Vittner

Change asked to be done: The Water System Improvement is now not under the General Fund, it is under the Water Fund. The change is now 40% by the taxpayers and 60% by the users.
No additional full time staff.

Water Department (Tab 23) - \$548,776

Peter Miller moved to the bottom line for the Water Fund for \$548,776. Frank Michel seconded. All in favor. Frank Michel motioned in that \$548,776 figure, we adjusted the contribution from the General Fund from 50% to 40% for existing debt service. All in favor.

Sewer Department:

Eliminating the position. Waste Water System study for \$30,000, and

Sewer Department (Tab 24) - \$582,968

Frank Michel moved the bottom line for Sewer Department \$582,968. Seconded by Peter Miller. All in favor. Peter Miller moved that debt be paid 60% from the Sewer Fund and 40% from the General Fund. Frank Michel seconded. All in favor.

Public Safety Police:

30% of the SRO position is removed. Message Board reduced to \$4,000

Police Department (Tab 13) - \$1,120,747

Frank Michel moved the bottom line for Police for \$1,120,747. Seconded by Peter Miller. Unanimous vote.

Public Library:

Peter Miller would like to see future fundraising by the Library.

Library (Tab 19) - \$459,866

Peter Miller moved the bottom line for Public Library for \$459,866. Seconded by Frank Michel. Unanimous vote.

Parks & Recreation:

The mower from the department (\$500) is cut from this budget with the understanding there is a mower going to P&R from B&G. The After School Program and the Full Day Program is added.

Parks & Recreation (Tab 12) - \$465,289

Frank Michel moved the bottom line for Parks & Recreational for \$465,289. Peter Miller seconded. Unanimous vote.

Public Safety Fire:

Fire Department (Tab 14) - \$240,041

Peter Miller moved the bottom line for Fire for \$240,041. Frank seconded. Unanimous vote.

Assessor's Office:

Assessor's Office (Tab 9) - \$140,702

Frank moved the bottom line for Assessor's Office for \$140,702. Peter Miller seconded. Unanimous vote.

Planning & Zoning:

Planning & Zoning (Tab 11) - \$258,227

Peter Miller moved the bottom line for Planning & Zoning for \$258,227. Frank Michel seconded. Unanimous vote.

Executive:

Town Manager's Office (Tab 4) - \$184,198

Frank Michel moved the bottom line for the Town Manager's Office for \$184,198. Peter Miller seconded. Unanimous vote.

Reduction of COLA from 3.5% to 3%

Personnel Administration (Tab 6) - \$148,404

Frank Michel moved the bottom line for the Personnel Administration for \$148,404. Peter Miller seconded. Unanimous vote.

Municipal Administration (Tab 5) - \$612,720

Peter Miller moved the bottom line for the Municipal Administration for \$612,720. Frank Michel seconded. Unanimous vote.

Ambulance - \$247,488

Frank Michel moved the bottom line for the Ambulance \$247,488. Peter Miller seconded. Unanimous vote.

Regional Associations:

Regional Associations (Tab 20) - \$217,062

Peter Miller moved the bottom line for Regional Associations for \$217,062. Frank Michel seconded. Unanimous vote.

Special Revenue Fund – Fund #5:

Conservation Commission (Tab 26) - \$23,425

Frank Michel moved the bottom line for Fund #5 Conservation Commission for \$23,425. Seconded by Peter Miller. Unanimous vote.

Town Clerk:

Town Clerk – Election & Supervisors of the Checklist (Tab)7 - \$125,313

Peter Miller moved the bottom line for Town Clerk for \$125,313. Seconded by Frank Michel. Unanimous vote.

Administrative Services:

Administrative Services (Tab 8) - \$303,538

Frank Michel moved the bottom line for Administrative Services for \$303,538. Peter Miller seconded. Unanimous vote.

General Assistance (Tab 8) - \$50,750

Peter Miller moved the bottom line for General Assistance for \$50,750. Seconded by Frank Michel. Unanimous vote.

Tax Collector:

Tax Collector's Office (Tab 10) - \$65,813

Peter Miller moved the bottom line for Tax Collector's Office for \$65,813. Frank Michel seconded. Unanimous vote.

Debt Service:

Debt Service Principal & Interest (Tab 22) - \$1,027,407

Frank Michel moved the bottom line for Debt Services Principal & Interest for \$1,027,407. Peter seconded. Unanimous vote.

Public Works:

Solid Waste (Tab 15) - \$849,234

Frank Michel moved the bottom line for Solid Waste for \$849,234. Peter Miller seconded. All in favor.

Buildings and Grounds:

Zero-Turn mower was put back into the budget.

Buildings & Grounds (Tab 16) - \$235,175

Peter Miller moved the bottom line for Buildings & Grounds for \$235,175. Frank Michel seconded the motion and the vote was unanimous.

One full time position approved.

Highway Department (Tab 17) - \$1,878,548

Frank Michel moved the bottom line for Highway for \$1,878,548. Peter Miller seconded the motion. All in favor.

Cemetery:

No significant changes.

Cemeteries (Tab 18) - \$85,047

Peter Miller moved the bottom line for Cemeteries for \$85,047. Frank Michel seconded the motion. All in favor.

CIP, Non-CIP Projects, and Trust Transfers:

The Board moved the \$25,000 from Public Works Highway and added to Capital Projects.

Capital Projects/Expendable Trusts/Non-CIP (Tab 21) - \$484,500

Peter Miller moved to support the building of a new police station in 2006 and to place appropriate article on the Town Warrant. Seconded by Frank Michel. Unanimous vote.

Frank Michel moved the bottom line for CIP, Non-CIP, and Trust Transfers for \$484,500. Peter seconded. All in favor. Unanimous vote.

Peter Miller made a motion to adjourn at 1:10 pm. Frank seconded the motion. All in favor.

Respectfully submitted:

Carol M. Granfield, Town Manager

Robert C. Flanders, Chairman

Frank S. Michel

Peter N. Miller