

Waukegan Watershed Advisory Committee Meeting Minutes December 14, 2005

Members Present:

Bruce Bond
Randy Eifert
Roger Hogan
Peter Miller
Bob Vogler
Tim Whiting

Staff Present:

The meeting was called to order at 7:14pm by Bruce Bond.

The November 9, 2005 meeting minutes were approved as had been updated.

Bruce passed around the NHDES Source Water Protection Award plaque presented to the WWAC. The members agreed unanimously to give the award to Bob Hill to hang in his office. The other three same plaques were given to Jennifer Palmiotto, John Edgar and Frank Michel at the award ceremony.

On 5:30pm Wednesday, Jan 4, 2006 @ the Police Station meeting room there will be a discussion on monitoring septic issues in the Pinnacle Park area with Jeff Schloss from UNH. Mr. Schloss has expertise on this subject. **All WWAC members are encouraged to attend this meeting to learn more about septic issues.**

Bruce led a summary discussion of the Dec 12, 2005 Right to Know/Conflict of Interest meeting. Key points learned:

1. All town meetings must be publicly announced, i.e. posted in at least two places at least 24 hours prior to the meeting. Typically Meredith posts these in the Town Hall and Meredith Post Office.
2. Minutes must be taken and be available within 24 hours after the meeting.
3. All correspondence including e-mails exchanged by committee members must be available for public knowledge if requested.
4. If the WWAC breaks into subcommittees, each subcommittee will need to publicly announce the meeting and have minutes written for the meeting.

The WWAC on-going Mission Statement was approved as written by the Meredith Selectmen at the Dec 5, 2005 meeting. The WWAC will remain in service at the pleasure of the Meredith Selectmen. For convenience, the **Mission Statement** is:

The Waukegan Watershed Advisory Committee provides an organizational structure for citizens and local officials from the watershed communities to facilitate implementation of the Management Plan for the Waukegan Watershed.

A principal responsibility of the Committee will be to enhance public awareness and facilitate education regarding water quality conservation issues throughout the watershed.

The Committee will disseminate the Plan and other related information to local officials, year-round and seasonal residents and other stakeholders.

The Committee will periodically review, evaluate and update the Plan as required.

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While maintaining a diverse geographical and stakeholder organizational structure, the Committee will work collaboratively with the local watershed communities, state and federal agencies, associations, the educational community, citizens and other partners in the implementation of the Plan.

Grants and other sources of funding will be identified to support various implementation measures.

WWAC members have requested the following Subcommittee assignments:

Education and Research & Monitoring **Regulatory & Conservation**

Caroline Gosse

Bruce Bond

Bonnie Ireland

Randy Eifert

Peter Miller

Bob Vogler

Roger Hogan

Tim Whiting

Schedule for Plan presentations:

- **Ashland** town management - 11/7/05 @ 7:00pm **Completed.**
- **Center Harbor** town management – 11/30/05 @ 7:30pm **Completed.**
- **New Hampton** town management – 12/5/05 @ 7:00pm **Completed.**
- **Greater Meredith group** – 11/21/05 @ 5:00pm **Completed.**

- **Holderness** town management – Targetting an early Jan 2006 date. Bruce is coordinating.
- **Meredith Rotary Club** – TBD; Randy is coordinating.
- **Kiwanis** – TBD; Randy is coordinating.
- **Lions Club** – TBD; Randy is coordinating.
- **Waukegan & Winona Shore Owners Associations** – Not scheduled yet. Goal would be to meet with both groups' Board of Directors to present the Plan. Bruce is coordinating.

Bob Vogler will contact John Edgar to see if more CDs need to be made. It was agreed that the Powerpoint Presentation file should be added to any new Waukegan Watershed Management Plan CDs that will be made.

Next Meeting: Wednesday, January 11, 2006 at 7:00pm.
Place to be announced.

Meeting adjourned at 9:14pm.

Minutes submitted by Bob Vogler.