

**Board of Selectmen's Meeting**  
**Minutes of March 20, 2006**

*Selectmen:*

*Peter N. Miller, Vice-Chairman*  
*Frank S. Michel*  
*Peter F. Brothers*  
*Miller C. Lovett*  
*Colette Worsman*

*Town Manager:*

*Carol M. Granfield*

*Administrative Assistant:*

*Wynette DeGroot*

Call to Order: Vice-Chairman Miller called the meeting to order at 5:40 PM following the swearing in of the new Board of Selectmen.

Roll Call: Vice-Chairman Peter Miller, Frank Michel, Peter Brothers, Miller Lovett, Colette Worsman, Carol Granfield, Wynette DeGroot

**06 - 14 ACCEPTANCE AND APPROVAL OF THE MINUTES**

Minutes of February 27, 2006 Board of Selectmen Workshop and Non-Public, March 06 Board of Selectmen Meeting and Non- Public, and March 15, 2006 Workshop.

*Frank Michel motioned to accept the workshop minutes and non-public minutes of February 27, 2006, workshop and non-public of March 6, and workshop of March 15, 2006 as presented. Peter Miller seconded. Unanimous vote.*

**TOWN MANAGERS REPORT:**

- **Community Center** – The Center nears completion almost one year after the ground breaking. The building has been turned over to the Town and a final punch list is being done. Furnishings have been delivered and the Meeting Room is set up. Hiring for the new CC included 2 full time positions, 3 part time Associates and 1 seasonal laborer. Parks & Recreation will now be responsible for the maintenance of recreation parks and beaches, as Public Works will continue with Hesky, Clough, and Scenic Park areas. Colette asked questions regarding the subcontracting of the lower Prescott Park Fields. Carol indicated that this is now the Parks & Recreation responsibility. There are several groups already scheduling the use of the new facility. The ribbon cutting ceremony will be held April 3<sup>rd</sup> at 4:00 pm followed by the Board of Selectmen's meeting. June 3<sup>rd</sup> will be the date for the dedication ceremonies including the dedication of the new playground, outside benches, etc.

- **Due to the new meeting rooms in the Community Center and the relocation of future voting, Carol wanted to be sure to thank the Chase House for the use of their facility over the years.**

Warran Clark asked about the use of the current courtroom the Boards use here at the Police Station. Carol responded indicating this room will still be used for court and for training purposes for the Police Department.

Peter Miller reiterated that the first Board of Selectmen meeting would be telecast live for the first 2 hours on Lakes Region Public Access. (There is only a two-hour time slot available, however the meetings will still be recorded and shown in its entirety at a later time.)

Peter Miller also asked about the scheduling for the new CC.

Carol discussed the high demand and the criteria used to determine priority for booking the CC. Further comments regarding the revenue from the Board; Carol will check with Administrative Services to ensure the Board is kept up to date on revenue and expenditures.

- **Police Station** – The new Police Station was approved by the voters (74% received) and that project will now move forth. Bauen is now in the process of moving forth with the subcontractors and start up dates. There are several stages of permitting which are in process. The Wetlands Bureau is coming this week to do a final review of the site. They will then be able to schedule a Public Hearing at DES. The possible time frame for beginning construction may happen in May.
- **Sign Shop** – The Code Enforcement Department will be notified by the end of the week as to the results of the asbestos report and the Fire Department will be determining the training “burn” as soon as all of the approvals are in.
- **Lease** – The Town has also leased the church building owned by Ambrose on DW Highway in order to relocate the Sign Shop. The costs for this were all included in the budget. The Sign Shop and the Buildings & Grounds division will be housed there as well as PW Director and Administration for PW. The Assistant PW Director will remain at the current PW building.
- **Current Police Station** – The court will continue here until the new building is completed. The courthouse in Laconia is in the process of expanding. The Police Station Committee has completed their charge, which was to assist with the development of the needs and then to present to the public. Their work was complete at Town Meeting when the vote was approved to build the new station.
  - Peter Miller expanded on the amount in of \$25,000 in the budget for the relocation of the sign shop. Peter indicated that Bob Ambrose was very willing to wait until the Town Meeting (vote on Police Station) to see if the Town would lease the building with a 2-year lease and an option to renew for 2 more years.
  - Warren Clark asked about the Police station being sold as stated at the Town Meeting. His concern is that selling the building is what was conveyed to the voters.

- Colette asked for clarification on the B&G responsibilities and what they will be responsible for. Carol discussed the budget process and the work B&G does and the work P&R will be doing now.
- Further discussion with Pat Mack, Miller Lovett and Peter Miller regarding the department's responsibilities.
- **Revaluation** – Vision continues with the revaluation process and had added on more appointments for interior inspections. The callbacks will be ending March 27<sup>th</sup>. Market Analysis will be done and the letters to property owners will be sent in late June so that seasonal property owners are able to be here to file for a hearing if desired. The Town has also received notice from DRA on the ratio, which is 63.3%. Once the revaluation is complete, the ratio of listed property valuations to true market value should be closer to the 100% as is required by DRA.
- **Board of Selectmen Orientation** – New Board members received several packets of information that will be reviewed as a part of the Orientation to be held on Monday, March 27.
- **Pinnacle Park** – As an update, Carol reported that Jeff Schloss had applied for a large grant to assist with the water study in Meredith Bay. The application was not successful, however Jeff will continue with some smaller grants out there. Also as a result of several discussions, the Board is considering there may be much more of a need for a water study of Lake Waukegan, being the Town's water supply. Peter spoke to the volunteer water monitoring Lake Winnepesaukee.
- **Goals** – The Board will have a goal setting session and will update the existing goals.
- **Shoreland Protection** – Carol continues to serve on the monthly committee to work on improving the shoreland protection.
- **Cable Show** – The Town is in the process of recruiting for Government Access Media Operations to tape and televise the Board meetings on LRPA. Carol also continues the "Experience the Magic of Meredith" cable show and will feature the Historical Society and the new Community Center in upcoming shows.
- **Recruitment** – Offers will be made for the IT position as well as a part time GIS position.
- **Volunteer Boards** – There are currently opportunities for alternates on the Planning and Zoning Boards as well as 2 seasonal representatives for the DOT Project Advisory Committee.
- **Volunteer Recognition** – The Community Center will be the location for our annual Volunteer Recognition that will begin at 5:30 on Monday April 17<sup>th</sup>. The Chairs of the Boards and Committees will give a brief overview followed by a reception.
- **Belknap County Brochures** are available at the Town Hall. This is a program by the National Association of Counties providing 20% off of the retail price of prescribed drug costs not covered by insurance.
- **Roads Posted** – As of March 13<sup>th</sup>, the roads will be posted prohibiting vehicles over 12,000 gvw. For temporary permits, please contact the Public Works Director.
- **Elections** – There are 4,337 registered voters and the number of ballots at the elections on Tuesday was 1060. Approximately 400 voters attended Town Meeting.

Peter Miller identified Water rates as an area in which he has had feedback from concerned citizens. Peter would like to have one of the upcoming Board meetings have a presentation on the water rates and the SEA study. He would like to see information pertaining to water utilities and rates including data on new fees and the impact on the users.

**VISITORS' AND RESIDENTS' COMMENTS:**

None noted.

**SELECTMEN'S COMMENTS** (*Reports on Committees 2<sup>nd</sup> meeting each month*)

**NEW BUSINESS:**

**Old Business:**

*Miller Lovett motioned to adjourn the regular Board of Selectmen's meeting at 7:20 pm. Peter Brothers seconded. All in favor. Motion passed.*

Respectfully submitted,

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Carol M. Granfield, Town Manager

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Peter N. Miller, Vice-Chairman

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Wynette DeGroot, Administrative Assistant

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Frank S. Michel

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