

SELECTMEN'S WORKSHOP
Minutes of 06/12/06
4:00 p.m.

Selectmen:

Peter Miller, Chairman
Peter Brothers
Miller Lovett
Frank Michel
Colette Worsman

Town Manager:
Recording Clerk:

Carol Granfield
Karin Landry

Roll Call at 4:00 p.m. Open Workshop by Peter Miller, Chairman

Invited Guests: Chris Williams and Rusty McLearn, Greater Meredith Program Design Committee

W 06-26 Approval of Minutes of May 31 Board of Selectmen Meeting and May 31 Non-Public Minutes

Chair Miller motioned to accept the minutes of the May 31 Board of Selectmen Workshop and Non-Public meeting. Peter Brother seconded for discussion.

Peter Brothers made a modification to the way votes are recorded when a member is not in attendance at a meeting. Chair Miller added wording to the May 31 workshop minutes that reflect Superintendent Hill's anticipated need for staffing increases for the Water & Sewer Department in 2007.

Motion was made by Chair Miller to accept the minutes of the May 31 Board of Selectmen Workshop and Non-Public meeting as corrected. Seconded by Colette Worsman. 4-0-1 (Selectmen Lovett abstains). Motion passed.

W 06-27 Greater Meredith Program – Design Committee Presentation

Chris Williams of the Greater Meredith Program – Design Committee began with a presentation that highlighted the status of ongoing projects including:

- Charettes
- Extreme Makeover at Phu-Jee
- Façade Improvements Program
- Main Street Challenge Grant
- Route 3 Traffic Islands
- Town Docks

- Meetings with the Selectmen
- Municipal Suggested Actions from New Hampshire Main Street Center
- Main Street Awards – Design Committee

Chris Williams highlighted the recognitions received by the Design Committee at the recent Main Street Awards ceremony including an award for the best adaptive reuse of a building (92 Main Street); the idea for the Extreme Makeover; signage at the Route 3/104 junction, Hesky Park and the Community Center; and Plan NH Charette for the best public/private partnership.

Chair Miller congratulated the Town on the awards and the achievements that were acknowledged at the Main Street Awards ceremony. Miller Lovett commented on the unique public and private partnership in Meredith and how the Town has benefited from the relationship.

Mr. Williams went on to present the Board with a proposed plan for a redesign of the Town Dock area that will include replacing the guard rails with stone work, redesign of the parking area, landscaping, an information kiosk and lighting at the dock area. Rusty McLear was in attendance at the meeting to assist in answering questions presented by the Board. Concerns were expressed regarding snow removal in the newly designed area and the Board was assured that the Committee is working closely with Public Works on the matter. The Committee would like to get approval from the Board to move forward on the project and is not requesting an expenditure of funds at this time.

It was the general agreement of the Board that the proposal is a good first step and that the Committee may move forward on the redesign of the Town Docks.

W 06-28 Appointments

- **Health/Dental Insurance Committee.** A charge was adopted at the May 31, 2006 Board of Selectmen meeting for a new committee on health and dental insurance to further explore options and costs. The Board and Town Manager agree that the Health & Dental Insurance Committee composition should include two employees, one department head, the Town Manager and Administrative Services Director. Selectmen Peter Brothers and Colette Worsman were already appointed to the Committee. A discussion ensued regarding the selection of employees and the importance of representation from various departments and ranking. It was agreed that two alternates should serve on the Committee. The Committee must be prepared to make its presentation to the Board on or before September 26, 2006.

Chair Miller made a motion that the following employees will serve as members and alternates on the Health and Dental Insurance Committee: Robert Hill, Department Head, Water & Sewer; Monica Bennett, Secretary, Public Works; John Calvin, Cemetery Sexton, Public Works (Alternate to Monica Bennett); Kevin Wheeler, Data Collector, Assessing; James Brunt, Police Officer (Alternate to Kevin Wheeler). Seconded by Peter Brothers. 4-0-1 (Selectmen Lovett abstained). Motion passed.

- **Fire Station Committee Appointments.** The Fire Station Committee Charge was adopted by the Board at the June 5, 2006 meeting. Dialogue ensued regarding the composition of the Committee including the Chief, the Town Manager and a Selectmen representative. The Board was in agreement that the committee should include members of the internal working group of the Fire Department and citizen volunteers that include a neighbor of the existing station. Concerns were expressed regarding the size of the Committee if the entire internal working group is included. Miller Lovett commented that everyone is welcome to attend the Committee meetings and share their ideas and opinions. It was agreed by the Board that the members of the internal working group that serve on the Committee should be chosen by the group itself.

Chair Miller motioned that the Committee should be comprised of the Fire Department Chief, three call volunteers to be chosen by the internal working group, Town Manager Carol Granfield, Selectmen Peter Brothers and seven citizen members to include Bob Flanders, Steven Nedeau, David Sticht, Karen Sticht, Anne Sprague, a neighbor to the existing station and one additional citizen. Seconded by Frank Michel. 5-0. Motion passed.

- **Village Pathway Committee.** The Village Pathway Committee Charge was approved at the May 1, 2006 meeting. Discussion ensued regarding the composition of the Committee. It was agreed that the Committee can include up to 11 members. Chair Miller confirmed that additional members can be appointed at a later time. Frank Michel suggested the use of an on-line application to provide background and special interest information to the Board for use when making appointments to all committees.

Peter Brothers moved that the Village Pathway Committee consist of Ann Brienza, Jeanie Forrester, Tammy Levesque, Ginny Lovett, Rusty McLearn, Ceil Yopp and Dr. Otis. Seconded by Peter Miller. 5-0. Motion passed.

- **Transportation Advisory Committee.** Frank Michel opened with a description of the difference between the larger DOT Project Advisory Committee and the Transportation Advisory Committee. There are two volunteers that have come forward to serve on the Committee.

Frank Michel motioned to appoint Eileen Harris and Carol Bickford to the Meredith Transportation Advisory Committee. Seconded by Colette Worsman. 5-0. Motion passed.

Chair Miller motioned to adjourn the meeting at 5:50 p.m. Seconded by Frank Michel. 5-0. Motion passed.

Respectfully submitted:

Carol M. Granfield, Town Manager

Peter N. Miller, Chairman

Karin Landry, Recording Clerk

Peter F. Brothers

Miller C. Lovett

Frank S. Michel

Colette Worsman