

**Board of Selectmen's Meeting
Minutes of August 28, 2006**

Selectmen:

*Peter N. Miller, Chairman
Peter F. Brothers
Miller C. Lovett
Frank S. Michel (Absent with notice)
Colette Worsman*

Town Manager:

Carol M. Granfield

Recording Secretary:

Beryl A. DiBiaso

Call to Order: Chairman Peter Miller called the meeting to order at 5:35PM.

Roll Call: Peter Miller, Chairman, Peter Brothers, Miller Lovett, Colette Worsman, Carol Granfield. Frank Michel absent with notice.

06-28 Acceptance of Minutes of Non-Public August 14, 2006 and Board of Selectmen Meeting of August 14, 2006.

06-29

Colette Worsman moved to accept the minutes of the non-public August 14, 2006 and Selectmen's Meeting of August 14, 2006. Peter Brothers seconded the motion. Voted in favor 4-0.

TOWN MANAGERS REPORT:

- **Labor Day Closure:** All Town offices including the transfer station will be closed this Monday, September 4 in observation of Labor Day.
- **Cable Show:** This week's new Cable Show will highlight the Parks & Recreation activities noting what's new this fall and also highlight the Reliability Antique Car Tour that will be here from September 10-14.
- **Budget Meetings:** In preparation for the budget season I would like to ask the Board to check schedules in November in order to determine availability for budget workshops. Also the Board needs to decide if they wish to hold the sessions at the Annex where we would have access to files but they would not be able to be televised.
- **Reader Board/Radar Smart System:** The Police Department has purchased a radar reader board message and training is taking place. This board can show what speed you are traveling at, can track time of day, rate of speed, if it is vehicles, trucks as well as incorporating various messages for the public.
- **Memorial Benches:** This past week two memorial benches were installed on the library grounds in memory of Marion Watson and Sam Citron.
- **Legislative Information:** One of the items on today's agenda 06-50 regarding Legislative Information will not be discussed this evening due to some of the material not being available and we will move the item to the September 11th meeting. Carol Granfield will not be available for the September 11th meeting as she will be at an ICMA Conference so she would like the Selectmen to contact her if they have any questions

regarding the material.

Miller Lovett asked approximately when the budget is dealt with. Carol said early November it will be presented to the Board of Selectmen.

VISITORS' AND RESIDENTS' COMMENTS:

Bob Flanders said he feels Meredith is a "jewel" due to the efforts of many volunteers on boards, Master Plan Committees and private people investing their time and energy and he would like to see the Selectmen continue to keep Meredith the gem of the Lakes Region that it is now. He feels the Selectmen meetings are not well organized and efficient and are run more like a "circus". He would like see less time spent on trivia and more time on keeping Meredith on track with the important issues.

Deb Reynolds from Plymouth, who has property on Bear Island, spoke to the selectmen about what a joy it is to be part of Meredith and what a wonderful job they are doing for the town.

SELECTMEN'S COMMENTS (*Reports on Committees 2nd meeting each month*)

- **Colette Worsman** - *Health Insurance Committee* has taken a hiatus while they wait to hear back from three insurance companies concerning their rates. The *Planning Board* is discussing a subdivision for the Ducharme's on New Road, some pre-application reviews for a design review and discussions for a land acquisition. These are some of the topics they are dealing with. Also, Zoning changes are under discussion to be presented to the tax payers for the 2007 election time.
- **Miller Lovett** – *Trustees of the Trust Fund* are looking for ways to increase the interest return on the Town investments. The *Capital Improvement Committee* goes back into session Wednesday, September 6th and will meet during September and October to review all of the major programs that are dealing with big ticket items. It is an important part of the budget process. It is a sub-committee of the Planning Board. The budget process is an important item that Miller Lovett would like to see on the Selectmen agenda in October.
- **Chairman Miller** - The *Village Pathway Committee* will be focusing on the use of active rail corridors for recreation. The *Conservation Commission* is gearing up to do their annual budget. *Waukegan Watershed* group is now working on septic issues, in particular the water front properties for Lake Waukegan and Lake Winnona.
- **Peter Brothers** - The *Fire Station Building Advisory Committee* had a presentation from the Internal Fire Department Committee which was a valuable part for their study. They have looked at alternate sites for a new station but none were available for a variety of reasons. They made a motion to develop an RFP to select an architect who will assist the committee with design options for the downtown station and confirm what can be accomplished at that site.

Chairman Miller mentioned that Carol Granfield is soliciting a list of goals that we would like to see the Town work on during the next two years. She would like to have this list to her by the end of next week. By the third or fourth Monday in September, there will be a workshop devoted to a discussion of the goals and prioritizing a top ten list. The primaries are September 12th to be held at the Community Center and Carol Granfield will coordinate Selectmen coverage of the polls.

NEW BUSINESS:**• 06 - 48 PUBLIC HEARING**

Miller Lovett motioned to open the public hearing session for the proposed removal of three acres from the Town Forest to be used as a snow dump. Seconded by Colette Worsman. All in favor. Public hearing opened at 6:07pm.

Chairman Miller gave a little background to this request. The Town lost its location for dumping of snow due to the new police station building. The proposed new site is approximately three acres from the former Feltham property that is now the Town Forest comprised of 207 acres. The proposed new site is approximately 2.86 to 3 acres of the parcel. The proposed location is outside the Waukegan Watershed. Public Works will build an access road and a landing area for winter snow storage. The Conservation Commission has voted that it has no objection to this use for snow storage. The DES is also supportive of the proposed site. The snow dump will be uphill from Hawkins Brook therefore, from an environmental standpoint this will be definitely preferable from what we had before.

Dennis Fogg, who owns property on Jenness Hill Road, which is in the immediate area of the proposed snow dump, asked the Selectmen to consider the long term impact the placement of the snow dump may have on wells in the adjoining properties. Al Bolduc, Assistant Public Works Director, said they did take into consideration the neighboring properties and the proposed snow dump slopes away from Mr. Fogg's property. He said a well should not be impacted due to the casing that is sealed into the ledge and any contaminates from surface water should not affect the well if the well is installed properly. Jim Hughes said he felt this was a good location for the snow dump. Pat Mack asked if the Town had looked at any other sites. She is concerned about Hawkins Brook. Al Bolduc said this site was approved by Environmental Services and it is away from Hawkins Brook. Ed Engler asked if this area was going to be defined by meets and bounds. Al Bolduc said he did not know. After a short discussion by the selectmen concerning meets and bounds, Chairman Miller asked for a motion to close the public hearing.

Colette Worsman made a motion to close the public hearing for the proposed removal of three acres from the Town Forest to be used as a snow dump. Seconded by Peter Brothers. All in favor, passed unanimously.

Colette Worsman made a motion that we remove three acres from the Feltham Town Forest for the purposes of snow storage and at a later date the meets and bounds for that property be recorded along with the rest of the survey for that piece of property. Miller Lovett seconded the motion. All in favor, passed unanimously.

• 06 -50 Revaluation Extension Request:

Vision Appraisal Technology is asking the Town to grant them a one week extension to complete the 2006 Revaluation. The contracted date for Vision to turn values over to the Town was August 25, 2006. Vision extended the dates allotted for the hearings from August 18 to the 23rd due to many late requests they received. This did not allow Vision much time to complete their review after the hearings ended. The Town was granted an extension to October 1, 2006 from the Department of Revenue Administration to complete a MS-1 form. The BTLA also has no concerns with this extension. There is a penalty clause of \$500 per day for every day they are late and Vision has proposed that they would give us an additional 5 days at no added cost during the appeals process which would be after March 2007 if the Town needs their assistance. After some discussion, Chairman Miller asked for a motion.

Peter Brothers made a motion to grant the extension to Vision Appraisal Technology to September 1, 2006, for completion of the 2006 Revaluation and agreed that in lieu of the penalty being assessed Vision will provide support of values for an additional five (5) days during the appeals process at no additional cost to the Town. Miller Lovett seconded. All in favor, passed unanimously.

• **06 - 50 Local Government Center (LGC) Legislative Policy-
Appointment of Voting Delegate
Legislative Policy Vote**

Due to the absence of a complete set of supporting materials, we will only act on the appointment of a voting delegate. Carol Granfield proposed to serve as the voting delegate unless a selectman wanted to do it. The remainder of the discussion will take place at the September 11, 2006 Selectmen meeting.

Chairman Miller moved that we appoint Carol Granfield, Town Manager, to be our voting delegate at NHMA Legislative Conference to take place on September 29, 2006. Colette Worsman seconded. All in favor, passed unanimously.

Bob Flanders asked about the projects list and items list for the Town Manager that was started by the preceding Selectmen. Chairman Miller said it is updated quarterly but has not been in the center of the radar screen. It is an important item but many other items have been demanding their time. Miller Lovett asked if they could have another copy in their file. Carol Granfield said it will be updated at the end of September and will be available October 1. Miller Lovett said that was fine.

Peter Brothers made a motion to enter a non-public session to discuss personnel issues under RSA-91-A:3-11 a. The Selectmen entered non-public session at 7:15 pm seconded by Chairman Miller with an affirmative 4-0 vote by Chairman Miller, Colette Worsman, Miller Lovett, and Peter Brothers.

No actions were taken.

Peter Brothers motioned to move out of non-public at 8:15 pm. Peter moved to adjourn the Board of Selectmen meeting. Colette Worsman seconded. Roll call made unanimous 4-0.

Respectfully submitted,

Carol M. Granfield, Town Manager

Beryl A. DiBiaso, Recording Clerk

Peter N. Miller, Chairman

Peter Brothers

Miller Lovett

Frank Michel (Absent)

Colette Worsman