

**SELECTMEN'S BUDGET WORKSHOP**  
**Minutes of 01/15/07**  
**3:00 p.m.**

*Selectmen:*

*Peter Miller, Chairman*  
*Peter Brothers*  
*Miller Lovett*  
*Frank Michel*  
*Colette Worsman*

*Town Manager:*

*Director of Administrative Services:*

*Administrative Assistant:*

*Carol Granfield*  
*Brenda Vittner*  
*Wynette DeGroot*

Roll Call at 3:05 p.m. Open Workshop by Peter Miller, Chairman

Carol Granfield reviewed reductions that could be made within the budget by the Board. There is a Boardwalk ETF in the amount of \$38,000, which if the Board determined this ETF would better serve the needs of the waterfront infrastructure, could be put on the Warrant and change the ETF to "Waterfront Infrastructure ETF" and this would enable the Board of Selectmen to reduce the \$25,000 from the proposed budget moved in the meeting of January 8<sup>th</sup> Workshop.

Brenda reviewed encumbrances to be taken which could possibly lower the proposed budget by approximately \$30,000.

A Public Hearing must be held on the budget and February 5<sup>th</sup> is the target date to have that Public Hearing. This will give the Public the opportunity to speak.

The Board discussed the proposed positions including the part time to full time positions.

*Peter Miller motioned to leave the clerk for Parks and Recreation as a part time position with no benefits with a maximum of 29 hours. Seconded by Colette Worsman for discussion. Frank Michel opposed. Miller Lovett abstain. Brothers, Miller and Worsman in favor. Passes 3 to 1.*

Discussion ensued on the positions including the Public Works Clerk position.

*Peter Miller moved that the position in the recommended budget identified as the full time Office Clerk instead be part time 20 hours per week. Seconded by Frank Michel. Passes unanimously.*

Miller would like to recognize that there are several items still flagged in the budget. The Board of Selectmen is working toward the budget.

The consensus of the Board of Selectmen is to re-designate the \$38,000 to Waterfront Infrastructure and have a Warrant Article for the change. The \$25,000 for Cattle Landing docks will be taken out.

Discussion among the Board and the Town Manager regarding the necessity to have a non-public to review and discuss the disposition of the Old Police Station.

The Board reviewed with Chief Kevin Morrow the need for a new police officer. Kevin indicated the Department can “get by” however due to calls for service; the department does need a new officer.

Peter Brothers, for the record, responded to Chief Morrow’s memo of October 20<sup>th</sup> to the Board with the rationale for requesting another officer. Due to the new Station it is suitable to look at this position for next year.

Miller Lovett reviewed his philosophy of the Budget including his formula for determining tax dollars which fall under two categories. One is the tax flow from the prior years tax rate and the second being amount of new construction through early December of \$22 million. He is proposing a limit of the amount of new dollars within a range.

Peter Miller asked if there are more items for consideration or that had been flagged for a proposed change.

*Miller Lovett motioned to cut the Conservation Commission Fund from \$75,000 to \$40,000. Seconded by Frank Michel for discussion.*

Frank would like to leave \$50,000 in Conservation, Peter Brothers supports this idea.

*Peter Miller amended the motion to reallocate \$50,000 to the Open Space ETF. Seconded by Frank Michel. (Net decrease of \$25,000)*

*Peter Miller withdrew his motion to amend.*

*Miller Lovett withdrew his motion.*

*Peter Miller made a new motion to recommend allocating \$50,000 toward the Conservation Open Space ETF and \$25,000 toward a new ETF called The Meredith Bay Watershed Protection Fund. Peter Brothers seconded.*

*Miller Lovett moved to amend the motion to change the figures to \$40,000 and \$15,000. Seconded by Colette.*

*In favor of the amendment 2 in favor (Lovett and Worsman) Opposed Miller, Brothers and Michel. Motion fails.*

*The original motion passes with 4 in favor and Lovett opposed.*

This is an operating line, not an ETF.

*Motion by Miller Lovett to reduce the Fire Truck ETF Warrant article to be \$150,000 from the \$175,000. Seconded by Colette. Miller Lovett in favor and 4 opposed. Motion fails.*

Colette again requested a discussion on budget reductions most of which have been voted down during the budget process. Discussion on opposing bottom line of budget was again reviewed by Colette.

There will be a non-public meeting on January 22 at 4:30 followed by a regular Board of Selectmen meeting at 5:30. The Board of Selectmen will then continue the workshop on the budget immediately following the regular meeting.

The Public Hearing will be held on February 5 to hear comment on the budget.

*Peter Miller motioned to adjourn the meeting at 6:20 p.m. Frank seconded the Motion. All in favor. 5-0. Motion passed.*

Respectfully submitted:

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Carol M. Granfield, Town Manager

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Peter N. Miller, Chairman

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Wynette DeGroot, Admin. Assistant

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Peter F. Brothers

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Colette Worsman

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Miller C. Lovett

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Frank Michel