

**SELECTMEN'S WORKSHOP**  
**Minutes of 9/10/07**  
**4:10 p.m.**

*Selectmen:*

*Frank S. Michel, Chairman*  
*Peter F. Brothers, Vice Chairman*  
*Robert C. Flanders*  
*Miller C. Lovett*  
*Colette Worsman*

*Town Manager:*  
*Recording Clerk:*

*Carol M. Granfield*  
*Karin Landry*

The Workshop was opened by Chair Frank Michel at 4:10 p.m. The Chair introduced Selectmen Colette Worsman and Miller Lovett, Water & Sewer Department Superintendent Bob Hill, and consultant Ray Korber of KVPartners. The workshop began without Selectman Brothers and Flanders in attendance.

**W 07-16      Water Use Ordinance Amendment**

The Town Manager told the Board that this is the last workshop scheduled on the Water Use Ordinance amendment prior to holding a Public Hearing. Town counsel reviewed the changes to the Ordinance suggested at the August 27 workshop and indicated that everything is in compliance from a legal standpoint. The Town Manager requested that the public hearing on the ordinance be scheduled in order to meet the notice requirements.

Ray Korber of KV Partners reviewed the changes to the Ordinance as a result of dialogue that took place at the workshop on August 27, including language under the definition of "Available Spare Capacity", "Connections", "Existing Service Area", and "Moratorium". He reviewed changes to Section 322a (b) referencing allocation based on a single service connection on existing parcels within the service area.

Dialogue ensued regarding the definition of "single service" and the Board was in agreement that the definition should be incorporated under Article II, 221, and referenced under 322a (b).

The definition for 113, "Connections" should read "Connections means a single water service connection that is 2 inches in diameter or less and fire service lines for buildings requiring fire suppression systems."

The Board members present were in general agreement that the proposed alternative language under 104, "Available Spare Capacity" that includes the wording "highest daily water treatment plant flow recorded under normal operations for the previous 36 months of record" be adopted, pending review of the remaining Selectmen.

Selectman Flanders arrived and dialogue ensued regarding cost sharing, as set forth under Article II, 322 (5), and concerns regarding obligations of the Town. Chair Michel pointed out that if there is any cost sharing, it will be decided on a case-by-case basis and set forth in the development agreement.

The Board discussed language developed under Article II, 322 (4), for an appeal process when a request to extend for good cause is not granted if a project does not obtain final Planning Board approval within one year of the Water Department approval. The Board reviewed the process for approval of a project.

Dialogue ensued regarding the rates as set forth in the Ordinance. Selectman Worsman pointed out that the Board's agenda is full, and suggested that they review the entire policy, including rates, at this time. The Board should be ready to respond to questions regarding rates at Town Meeting. The Board was in general agreement that its current focus is amending the portion of the Ordinance that sets forth allocation, and that it needs more information before addressing rates. Bob Hill and Brenda Vittner will investigate why the rates are cheaper for non-residential property than residential property. The Town Manager told the Board that there is a one-year evaluation period from the time the rates were established. The Chair affirmed that the Board will look at the rates between now and Town Meeting.

Dialogue ensued regarding the peaking factor of 3.0 as set forth under 322(b)(1). The 3.0 peaking factor was based on data from 1997 to 2003. Based on current data, Bob Hill and Ray Korber are comfortable in lowering the number to 2.5, with the intent of evaluating demand every year. The Board discussed the advantages and disadvantages to lowering the number. They were in general agreement that the system is still fragile, and they do not wish to make a change at this time. Ray Korber will provide the Board with additional information, setting forth production numbers when the peaking factor was set, and production numbers today.

Selectman Brothers arrived and the Board discussed scheduling another workshop before the public hearing.

Selectman Lovett asked if we were able to identify why only a small percentage of water that was being taken into the water treatment plant was being processed and the causes behind the water crises. Bob Hill told him that it is believed that a malfunction of equipment at the treatment plant including clarifier switches, gears, and bearings contributed to the crises. These problems and the water main break on Route 104 have been rectified.

The consultant will tour the plant this week, and the Board will review his findings and the information on peaking factors from Ray Korber. They will also review the partial moratorium and Declaration.

Resident Jim Hughes asked that credit be given to resident Richard Roman for detecting the water main leak on Route 104.

Chair Michel motioned to adjourn the workshop at 5:20 p.m. Seconded by Selectman Flanders. 5-0. All in favor. Motion passed unanimously.

Respectfully submitted:

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Carol M. Granfield, Town Manager

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Frank S. Michel, Chairman

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Karin Landry, Recording Clerk

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Peter F. Brothers, Vice Chairman

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Robert C. Flanders

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Miller C. Lovett

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Colette Worsman