

**Board of Selectmen Meeting
Minutes of 06/16/08
5:30 p.m.**

Selectmen:

***Peter F. Brothers, Chairman
Miller C. Lovett, Vice Chairman
Robert C. Flanders
Charles G. Palm
Colette Worsman***

Town Manager:

Carol M. Granfield

Recording Clerk:

Karin Landry

Call to Order: Chairman Peter Brothers called the meeting to order at 5:30 p.m. He made announcements pertaining to fire exits, listening assisted devices, and the use of microphones. He introduced the Board, Town Manager, and Recording Clerk.

ACCEPTANCE AND/OR CORRECTION OF MINUTES:

08-39 Minutes of 06/02/08 Board Meeting.

Selectman Palm motioned to accept the minutes of the June 2, 2008 Board meeting as presented. Seconded by Selectman Worsman. 5-0. All in favor. Motion passed unanimously.

TOWN MANAGER'S REPORT:

- The POW/MIA vigil scheduled for Thursday, June 19, at 7 p.m. will take place in conjunction with the Bike Week Freedom Ride. Governor Lynch will attend the vigil and comment on the recent recognition of the memorial as New Hampshire's original POW/MIA memorial. The public is invited to attend the ceremony.
- The bid for asphalt paving was awarded to GMI in the amount of \$369,200.00. There are questions regarding the extent of the work that needs to be performed on Batchelder Hill Rd. The bids for that project will be available in the next couple of weeks.
- The Request for Proposal for legal services can be viewed on the website.
- The Board will hold a workshop on Monday, June 30, at 4:00 p.m. The scheduled items include road acceptance and easement, GIS presentation, and fees for use of Town properties. The next Board meeting is scheduled Monday, July 7, at 5:30.
- Expanded summer police personnel will begin June 28. Parking enforcement and traffic control will be monitored on Saturdays and Sundays from 11:00 a.m. – 3:00 p.m. at various locations including Pleasant St. and the Town Docks.

- Boat launch fees will be collected at the Town Docks from 7:00 a.m. – 3:00 p.m. on a daily basis.
- \$1,570 has been collected to date for boat launch fees at Shep Brown's. Fees were not collected last year until well after July 4.

Dialogue ensued regarding the bid for the Batchelder Rd. project. The Director of Public Works prepared the Request for Proposal, but was on administrative leave at the time the project went out for bid. There may have been a request for additional work that caused the bids to go beyond what is budgeted for the project. The bids are currently under review by the Public Works Department and the Department of Administrative Services.

Selectman Flanders inquired what the Town is being charged per ton for asphalt. Selectman Palm asked how the bids for asphalt paving compare to the revised budget for road work. The Town Manager will provide that information to the Board.

Selectman Worsman asked the Town Manager to investigate the costs associated with employees taking home vehicles that are owned by the Town. She is in favor of using the federal rate of 50½ cents per mile, which reflects various costs including wear and tear on the vehicle and insurance.

Chief Morrow is using counter strips on Meredith Center Rd. to determine the number of vehicles passing through the intersection and their speed. The Town Manager will update the Board once she has those numbers and the results of the meeting with the DOT.

VISITOR'S AND RESIDENT'S COMMENTS:

Resident Richard Roman suggested the use of cameras to monitor speed where there is no visible access to motorists. He also suggested the use of speed bumps.

SELECTMEN COMMENTS:

None.

NEW BUSINESS:

08-53 Public Hearing

Adoption of Ordinance No. 2008-01 – New Town Code

Selectman Lovett motioned to open a Public Hearing in regards to the adoption of Ordinance No. 2008-01 at 5:48 p.m. Seconded by Selectman Palm. 5-0. All in favor. Motion passed unanimously.

The Town Code was last adopted in 1988. Various ordinances have been adopted since that time. Each department was asked to review the section of the Code pertaining to them and identify ordinances that were repealed or adopted since that time. New ordinances, including the

Cemetery Ordinance, Water Ordinance, and Zoning laws were compiled and included in the new version. The proof of the Code has been reviewed by Town Counsel and various departments. A supplement will be prepared on an annual basis from this point forward. A Code book will be provided to each department, the Selectmen, Town Clerk, and will be available online.

There was no public comment regarding the adoption of the Ordinance.

The Board posed questions regarding future changes to the Code. Changes can be made on an annual basis without the Board adopting an ordinance. Supplemental information can easily be inserted into the Code. The costs associated with doing so are not significant. This Board or prior Boards had the opportunity to review all changes to the Code.

Resident Richard Roman asked who is responsible for enforcing a water ban and how it will be put in place, should the need arise. The Town Manager advised the process is already detailed in the Water Ordinance and may be put in place by the Town Manager or Board of Selectmen.

Selectman Flanders motioned to close the public portion of the hearing on the Ordinance at 6:06 p.m. Seconded by Selectman Lovett. 5-0. All in favor. Motion Passed unanimously.

The Selectmen commented on the extent of the work involved in adopting the Ordinance, and thanked the Town Manager for undertaking the project.

Selectman Flanders moved to adopt Ordinance number 2008-01 "An ordinance adopting and enacting a new Code for the Town of Meredith, New Hampshire; providing for the repeal of certain ordinances not included therein; providing a penalty for the violation thereof; providing for the manner of amending such code; and providing when such code and this ordinance shall become effective", to become effective June 16, 2008. Seconded by Selectman Worsman. 5-0. All in favor. Motion passed unanimously.

08-54 Acceptance of Gifts, Grants and Donations per RSA 31:95-b III (b)

RSA 31:95-b III (b) sets forth that the Board of Selectman can legally accept funds in amounts under \$5,000 for a municipality, whether as a gift, grant, or donation. The Greater Meredith Program has offered to donate the gift of two dog waste disposal systems to be utilized in the Hesky Park area. The Town explored adding receptacles previously, but did not do so because of the costs associated with doing so. The Public Works Department concurs with the acceptance of this gift and can install the units at appropriate locations. The cost of replacement receptacle bags will be covered by the Greater Meredith Program. There is no fiscal impact to the Town.

Selectman Worsman motioned to accept the donation of two Handy Dog Waste Disposal Systems with a total value of \$556, along with the donation of continuing purchase of waste receptacle bags from the Greater Meredith Program per RSA 31:95-b. Seconded by Selectman Flanders. 5-0. All in favor. Motion passed unanimously.

OLD BUSINESS:

Selectman Worsman would like the Board to review the expenses of KV Partners so they can be tied into the general ledger. The Town Manager will place the matter on the agenda for an upcoming workshop.

ADJOURNMENT:

Selectman Worsman motioned to adjourn the meeting at 6:20 p.m. Seconded by Selectman Palm. 5-0. All in favor. Motion passed unanimously.

Respectfully submitted,

Carol M. Granfield, Town Manager

Peter F. Brothers, Chairman

Karin Landry, Recording Clerk

Miller C. Lovett, Vice Chairman

Robert C. Flanders

Charles G. Palm

Colette Worsman