

**BOARD OF SELECTMEN MEETING**  
**Minutes of 11/03/08**  
**5:35 p.m.**

***Selectmen:***

***Peter F. Brothers, Chairman***  
***Miller C. Lovett, Vice Chairman***  
***Robert C. Flanders***  
***Charles G. Palm***  
***Colette Worsman***

***Co-Interim Town Managers:***

***John C. Edgar***  
***Brenda L. Vittner***

***Recording Clerk:***

***Karin Landry***

Call to Order: Chairman Peter Brothers called the meeting to order at 5:35 p.m. He introduced the Board, Co-Interim Town Managers, and the Recording Clerk.

**ACCEPTANCE AND/OR CORRECTION OF MINUTES:**

**08-80 Minutes of the October 16, 2008 Non-Public Meeting, October 20, 2008 Regular Meeting, and the October 27, 2008 Non-Public Meeting.**

*Selectman Palm motioned to accept the minutes of the October 16, 2008 Non-Public Meeting, the October 20, 2008 Regular Meeting, and the October 27, 2008 Non-Public Meeting. Seconded by Selectman Lovett. 5-0. All in favor. Motion passed unanimously.*

**INTERIM TOWN MANAGER'S REPORT:**

Co-Interim Town Managers John Edgar and Brenda Vittner presented the Report:

- Each Selectman is scheduled to be present at the polls on November 4 for a two-hour period. Mr. Edgar provided the schedule for coverage.
- In view of the expected heavy turnout on Election Day, the voting process has been reviewed and adjustments have been made to process voters faster. Prescott Park will be used for overflow parking. There will be shuttle service to the Community Center. The front door should be used for entering the building. There will be assistance for handicapped voters. Employees from the Town Hall and Annex will be on site. Various departments have cooperated to alleviate crowding at the polls, and the public is asked to be patient.
- The Town Hall will be closed on Election Day. All employees will be at the polls.

- Approximately 34 photos have been submitted for the Town Report cover. Voting on the photos will begin tomorrow and run through Friday, November 7. The photographs will be displayed in the game room at the Community Center. The winner will be announced at the next Board meeting.

**VISITOR'S AND RESIDENT'S COMMENTS:**

None.

**SELECTMENS COMMENTS:**

Selectman Worsman congratulated John Edgar and Brenda Vittner for a good first month as Co-Interim Town Managers. Mr. Edgar applauded the Town employees that have pulled together to make the arrangement work.

**OLD BUSINESS:**

None.

**NEW BUSINESS:****08-81 Appointments – Planning Board & Waukewan Watershed Advisory Committee**

Elizabeth Lapham submitted an application to serve as an Alternate member of the Planning Board. She has attended meetings to become familiar with the work of the Board. The Board Chair strongly recommends her appointment.

Barbara Smyth submitted an application to serve on the Waukewan Watershed Advisory Committee. She has been attending meetings of the Committee. The minutes of the last meeting of the Committee indicate that her involvement is very positive.

Mr. Edgar recommended both appointments.

*Selectman Worsman motioned to appoint Elizabeth Lapham to the Planning Board as an Alternate and Barbara Smyth to the Waukewan Watershed Advisory Committee. Seconded by Selectman Lovett. 5-0. All in favor. Motion passed unanimously.*

**08-82 Hazard Mitigation Plan Update Process and Committee Appointments**

The Hazard Mitigation Plan Update and Committee appointments were reviewed by the Selectmen at their Workshop prior to this Board meeting. Discussions have taken place with department heads that will be affected by the appointment of the Committee. Mr. Edgar recommends that the Board proceed with the Committee appointments as outlined in the Staff Report.

*Selectman Palm moved that the Board set up the 2008-2009 Hazard Mitigation Committee to include:*

*Steve Bennett, Emergency Management Director*

*Peter Russell, Assistant Emergency Management Director*

*John Edgar, Interim Town Manager*

*Ken Jones, Fire Chief*

*Kevin Morrow, Police Chief*

*Brian Carroll, Water and Sewer Supt.*

*Mike Faller, DPW Director*

*Bill Edney, Code Enforcement Officer*

*Angela LaBrecque, Town Planner*

*Seconded by Selectman Flanders. 5-0. All in favor. Motion passed unanimously.*

**ADJOURNMENT:**

*Selectman Flanders motioned to move into a Non-Public meeting per RSA 91-A:3 II (c) at 5:50 p.m. Seconded by Selectman Worsman. Selectmen polled. 5-0. All in favor. Motion passed unanimously.*

Respectfully submitted,

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John C. Edgar, Co-Interim Town Mgr.

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Peter F. Brothers, Chairman

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Brenda L. Vittner, Co-Interim Town Mgr.

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Miller C. Lovett, Vice Chairman

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Karin Landry, Recording Clerk

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Robert C. Flanders

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Charles G. Palm

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Colette Worsman