

BOARD OF SELECTMEN WORKSHOP
Minutes of 06-06-11
4:15 p.m.

<i>Selectmen:</i>		<i>Colette Worsman, Chairman</i>
	<i>(Absent with Notice)</i>	<i>Peter F. Brothers, Vice Chairman</i>
		<i>Miller C. Lovett</i>
		<i>Nathan J. Torr</i>
		<i>Herbert R. Vadney</i>
<i>Town Manager:</i>		<i>Phillip L. Warren</i>
<i>Recording Clerk:</i>	<i>(Absent with Notice)</i>	<i>Karin Landry</i>

Call to Order: Chair Worsman called the meeting to order 4:15 p.m. She introduced the Board, and the Town Manager, and made announcement pertaining to emergency exits and the use of cell phones.

W 11-11 Treasurer Candidate Interviews

The Town Manager posted a request on the website soliciting candidates interested in serving as Interim Town Treasurer. Pursuant to RSA 669:69, a candidate shall be appointed by the Selectboard to fill the position of Town Treasurer until the next election. There was one request to fill the position from Mark Billings. His letter of interest and resume was provided for the Board's review. The Chair expressed appreciation for Mr. Billings' willingness to serve the Town by filling a very important position. In response to a query by Selectman Lovett, Mr. Billings explained that he is interested in the job because it needs to be done, and he has a broad base of relationships with the Town Administrator and Selectboard members. He fully understands the importance of the position, and is well versed in that type of work. The Board had no questions regarding his qualifications or resume. Mr. Billings told the Board that he reviewed Title II and the Revised Statutes that encumber a Treasurer's responsibilities. Selectman Lovett pointed out that Mr. Billings spearheaded the fundraising effort for the Page Pond Project, raising approximately \$960,000 towards the \$2.1 million purchase price. There was an agreement among the Board that Mr. Billings will be appointed as Interim Town Treasurer at the meeting following the workshop.

W 11-12 Fire Department PWC Proposal

The Town Manager provided a Staff Report prepared by Fire Chief Ken Jones on the loan of a personal watercraft through HK Powersports as part of the Kawasaki Relations Loan Program. While the watercraft was not used to respond to any type of emergency last year, it was available in the event the need arose. It is easily transported to different water bodies in Town and is conducive to a water rescue. The watercraft was used during last year's Fourth of July celebration to help maintain the perimeter required by permit for a fireworks display. The fiscal impact to the Town for insurance is \$50, which is the same as last year. Fuel use is estimated at about \$50, which is a high estimate. Limited training is necessary because employees were trained in the operations of the watercraft last year. The Town Manager recommends accepting the loan because it is a handy piece of equipment that comes at a minimal cost. The Fire Chief answered questions posed by the Board. Approximately 8-9 people were trained on the watercraft last year and completed a required boater safety course. An SOG was put together for the use of the

watercraft. Selectman Vadney questions that \$50 is an adequate allocation for fuel, and wonders if it would be beneficial for those trained on the equipment to undergo a refresher course. Chief Jones explained that many of those that were trained have their own watercraft or have driven others, and the equipment is fairly simple to operate. There were less than 10 total hours of training last year. A trailer for towing the watercraft is included. There is no registration fee for the trailer, and last year the insurance for the trailer was \$19. There was a consensus among the Board to go forward with the loan for another year, and to put the matter on the agenda next year so man hours, additional costs, and usage rates can be reviewed. The watercraft will be returned to the dealer shortly after Labor Day.

Selectman Lovett reviewed the process by which matters are reviewed and voted upon. Normally, in the next meeting scheduled after a particular workshop, the matters discussed at the workshop are voted on. This allows for public input on the matters reviewed in workshop. The normal procedure will be waived at the Board meeting following this workshop when the Board votes on the appointment of Mark Billings as Interim Town Treasurer.

The Board reviewed the calendar for July and August:

July 4 - No meeting.

July 11 - Non-public meeting to launch discussion on Town Manager Phil Warren's review, with follow up meetings in August, and a final meeting in September.

July 18 - Outside Agency application process review.

June 20 - Septic Ordinance discussion, request from Waukewan Watershed Advisory Committee regarding truck traffic on Waukewan Street, and abatement evaluation adjustments.

August 1 - Revenue expenditure update for current year and 2012 budget process preliminary discussion and proposed calendar.

August 15 - Begin tentative plan for Outside Agency funding requests that have been received.

September 5 - Labor Day, no meeting.

September 19 - Town Manager presents the 2012 budget calendar.

Selectman Torr motioned to adjourn the Workshop at 4:35 p.m. Seconded by Selectman Lovett. 4-0. All in favor. Motion passed unanimously.

Respectfully submitted,

Phillip L. Warren, Town Manager

Colette Worsman, Chairman

Miller C. Lovett

Nathan J. Torr

Herbert R. Vadney