

## **WATER SYSTEM COMMITTEE**

### **MINUTES OF July 8, 2008**

Town Hall Annex  
5 Highland Street  
Main Conference Room

**Meeting Opened:** 5:00 p.m.

**Members Present:** John Edgar, Keith Forrester, Carol Granfield, Bob Hill, Jonathan James, Miller Lovett, (Selectmen Representative), Chuck Lowth, Chuck Palm (Selectmen Alternate) Richard Roman, and David Thorpe.

**Members Absent:** None

**Approval of Minutes:** This item was deferred to the next meeting.

**Records:** Bob passed out production reports for the first half of the year. The committee noted that the efficiency has been 90 – 94% and anything above 90% is good. Bob additionally provided the water plan maintenance for the past year.

**Discussion:** Dave reported that he has looked at debt for CIP and discussed the change he made with his figures after speaking with Brenda Vittner. New debt is after the year 2014. He further noted that debt is dipping off certain years so some items should be added where appropriate. Keith reported that regarding debt, Franklin pays 100% rather than 60/40 as done in the Town.

**Supply:** Chuck Lowth updated the committee noting that his initial review may indicate that increasing the plant may not be necessary if there is another viable source. He has reviewed the proposal from Emery and Garrett and will recommend some next steps to take.

**Demand:** Jonathan and John reported that they were working on a build-out analysis, noting that they looked at what was done by SEA and there were some issues with the outcome on build-out that they are now modifying. Some of the items they are reviewing include looking at what different parts of town do and could have for service area; exploring what needs to be considered for usage in the Business and Industry district; what properties in Meredith Center would be included; and should Route 3 South be considered as it is outside the service area. Further, they want to look at the service area and break out into five service areas. They are also looking at approximately 100 properties that could include the school as the school is metered for sewer however is currently on a well.

**Distribution:** Richard and Bob discussed areas they are reviewing. Bob provided the committee with a record of water services performed since 1986 which included repairs

and water main breaks at various locations. This information is helpful in tracking problem areas. Richard presented the committee with a map, citing problem areas shown which include Bay Shore Road, Jenness Hill Road and others. Dave offered a suggestion of developing a system to review the systems, and Keith suggested some ways to form some conclusions that would assist the committee.

The next meeting is scheduled for Tuesday, July 22 and will be solely devoted to reviewing a letter that will be sent to Carol with some interim recommendations.

**Meeting Adjourned:** 7:10 p.m.

Respectfully submitted,  
Carol M. Granfield