



COMMERCIAL CONSTRUCTION GUIDE

This guide is intended to describe the submission requirements for application of building permit to perform new construction, additions, renovations, or tenant fit-out of commercial structures.

COMMERCIAL STRUCTURES – Other than One and Two Family Dwellings. Projects include but are not limited to: new commercial construction, fit-out or renovation of places of assembly, (such as restaurants, night clubs, bars, churches, etc.) multi-family residences, and all other projects as required by the Architectural licensing law for the State of NH, RSA Chapter 310-A.

Submissions Required

Site Plan with Planning Board approval shall be signed and on file at the Community Development Office.

(3) Sets of building plans with architect's stamp drawn to scale with dimensions, and one set of specifications for the project.

(1) Com-Check report or statement of compliance with calculation from the architect of record showing compliance with the NH Energy Code.

Structural calculations, stamped by the structural engineer of record.

Engineered Lumber (LVL, Micro-Lams, etc.) shall have the manufacturer's specifications for their specific products submitted.

Electrical, Plumbing, and Mechanical drawings require an engineer's stamp.

Plans shall be accompanied by a code evaluation.

(3) Sets of stamped Fire Protection and Fire Alarm shop drawings.

Health Officer Approval is required for food service establishments, as well as the State of NH Department of Health and Human Services Food Protection Section.

Projects requiring third party review will be decided upon by the Building Official.

Note: A separate permit is required for signs. Commercial building plans must be reviewed within 30 business days after application is filed. If deficiencies are found you will be notified to correct them and the review period will continue until a permit can be issued.

***The contractor of a building shall be responsible for meeting the minimum requirements of the New Hampshire State Building Code and the New Hampshire State Fire Code as per RSA 155-A:2 (VII). Currently the Town of Meredith uses the 2018 International Code Council (ICC) family of codes as adopted by the State of New Hampshire.**