

MEREDITH PARKS & RECREATION OUTDOOR FACILITY USE PERMIT**MEREDITH COMMUNITY CENTER****ONE CIRCLE DRIVE, MEREDITH, NH 03253****Telephone: (603) 279-8197****Fax: (603) 556-8821****www.meredithnh.org**

NAME OF PERSON/ORGANIZATION: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

DATES REQUESTED: _____ TIME: _____

BEACHES & PARKS

- ☐ Waukegan Highlands
☐ Swasey Park
☐ Hamlin Recreation Area
☐ Leavitt Beach
☐ Waukegan Beach
☐ Childs Park
☐ Circle Drive Park

LOWER PRESCOTT PARK (map on back)

- ☐ Ball Field #1 (Little League, with fence)
☐ Ball Field #2 (Little League, without fence)
☐ Ball Field #3 (90' bases, next to batting cage)
☐ Soccer Field A (Next to basketball court)
☐ Soccer Field B (Next to dirt road)

☐ Skate Park ☐ Ice Skating Rink
☐ Basketball Court ☐ Batting Cage

UPPER PRESCOTT PARK (map on back)

Parking for Upper Prescott Park is located at ILES & ILHS - fields can be accessed by the North & South Trails.

- ☐ Ball Field #4
☐ Soccer Field C (Regulation Size) ☐ Tennis Courts ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 (Check off applicable courts)
☐ Soccer field D (Youth Size) ☐ Pickleball Courts ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12

PROGRAM DESCRIPTION: _____

Number of people expected: _____ Approximate number of cars to be parked: _____

Will it be open to the public? _____ Are participants/spectators charged admission? _____

Do you request to place any of the following items on site? ☐ sign - size _____ ☐ banner - size _____
☐ booth-size _____ ☐ trailer-size _____ ☐ tent - size _____ ☐ other _____

*Note: Signs may not be hung for more than 7 days. All requested items listed above must be removed the day after your event unless specified otherwise. We reserve the right to charge for the removal of any of the above-mentioned items that are not removed by the specified date on this permit.

Do you request the use of any of the following? ☐ water ☐ electricity ☐ restrooms(if available) ☐ other _____

*Note: a fee may be charged for exceptional utility usage.

SCHEDULING PRIORITIES BY TYPE OF ORGANIZATION (PLEASE CHECK ONE):

- ☐ #1 Town of Meredith ☐ #4 Meredith For Profit ☐ #6 Non-Meredith Non-Profit
☐ #2 Meredith Non-Profit ☐ #5 State of NH/Federal Agency ☐ #7 Private Non-Meredith Resident
☐ #3 Private Meredith Resident

ORGANIZATION TYPE

#1	#2	#3	#4	#5	#6	#7
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FACILITY**HOURLY RATES**

	#1	#2	#3	#4	#5	#6	#7
Athletic Field	0	0	10	15	15	15	20
Athletic Field w/Lights	0	0	15	20	20	20	30
Skate Park	0	0	10	15	15	15	20
Skate Park w/Lights	0	0	15	20	20	20	30
Leavitt/Waukegan Beach	0	0	10	15	15	15	20
Tennis Court/Pickleball	0	0	10	15	15	15	20
Tennis Court w/Lights	0	0	15	20	20	20	30
Skating Rink	0	0	10	15	15	15	20
Skating Rink w/Lights	0	0	15	20	20	20	30

ADDITIONAL COMMENTS FROM APPLICANT:

Please provide us with your organization's certificate of insurance.

ALL TOWN FACILITIES ARE ISSUED BY PERMIT. USER GROUPS MUST HAVE A COPY OF THEIR PERMIT ON HAND DURING SCHEDULED EVENT.

STATEMENT OF LEGAL RELEASE

I/We _____ of the _____ agree to hold harmless the Town of Meredith, Parks and Recreation Department, commissioners, staff, volunteers, coaches, and instructors for accidents that may result for the entire program/event. The requesting organization assumes any and all responsibility when using the facility for special use and will see that the facility is cleaned and made presentable before leaving the premises and will immediately report any damages.

No vehicle traffic is permitted on the grass areas of park grounds without special request. The Town of Meredith reserves the right to bill your organization for any unforeseen expenses or damages to our property. NO alcoholic beverages are permitted on town property.

I HAVE READ THE ABOVE INFORMATION AND UNDERSTAND IT IN FULL. I UNDERSTAND THAT THE POLICIES ARE STRICTLY ENFORCED.

Signature of Authorized Agent

Telephone #

Date

Special Notes: _____

FOR OFFICE USE ONLY

REQUEST GRANTED _____

REQUEST DENIED _____

RENTAL CHARGE _____

UTILITIES CHARGE _____

ADDITIONAL INFORMATION REQUIRED _____

PARKS & RECREATION ADMINISTRATION

DATE

RENTAL FEE PAID: _____

BALANCE DUE: _____

PARKS & RECREATION ADMINISTRATION COMMENTS:

Restrooms are available in
Building 2 & 3

Lower
Prescott
Park

Basketball court

