

Waukegan Watershed Advisory Committee Meeting Minutes July 28, 2004

Members Present:

Bruce Bond
Randy Eifert
Caroline Gosse
Roger Hogan
Bonnie Ireland
Peter Miller
Jeff Moody
Bob Vogler
Tim Whiting

Staff Present:

Jacquie Colburn
Bob Hill
Jennifer Palmiotto
John Edgar

Bruce Bond called the meeting to order at 7:00pm.

The minutes from the July 14, 2004 meeting were accepted with two modifications Bob V will make the changes and send to all.

John Edgar asked that the committee establish a procedure regarding the process of sending out drafts of documents to be reviewed and how the comments would be compiled. After some discussion, this procedure was agreed:

1. WWAC members should e-mail the drafts directly to the WWAC members; not through Chris T or John E.
2. Comments should be sent directly to the document's author.
3. The author will then incorporate those comments using his/her judgment and either present the revised draft at the next meeting or e-mail a second draft to the WWAC members directly.

The remainder of the meeting was spent discussing the Residential Survey and process.

Goals:

1. Potential Sources of Contamination (PSOC) (non point residential)
 - Septic systems
 - Fuel
 - Household hazardous waste
 - Lawn Care
 - Automobile chemicals
2. Sample population
3. Interviewing methodology
4. Questionnaire/survey
5. Pre-test
6. Conduct survey
7. Compile data

Potential methods to do the surveys:

1. Mail the survey; contact directly if survey not returned.

2. Mail only with return envelope.
3. Personal Interview
4. Hand delivers with return envelope.

Tim Whiting reported that the Waukegan Shore Owners Association said they agreed to mail the survey to their mailing list (357 addresses) either as a separate document or with their next newsletter targeted for mid-August.

Tim Whiting also reported that he contacted the Winona Lake Association who said they would provide their mailing list (100 addresses). They asked if the WWAC has the budget to provide the postage for the mailing.

John Edgar didn't know what funds might be available to cover the cost of printing and mailing. This needs to be determined because there will certainly be some printing costs. It was estimated the mailing costs would be in the range of \$2.00 per and there are about 1200 properties in the watershed.

Some discussion was held on establishing the timing of completing the survey. Caroline suggested that the properties on the lakes would have to be completed in August before the vacation period was over.

Jeff Moody said he felt the residential survey is less important than the other known PSOC data that the towns and State already have and that perhaps a residential sampling would suffice to establish a benchmark of PSOCs from the residences. Jen said a sample of 80 would be acceptable for a group of 457 (357 from Waukegan Assoc and 100 from Winona Assoc).

It was agreed that a statistical sample, Personal Interview survey would be done.

60 surveys in the Lake Waukegan area of the 357 addresses

About 20 surveys in the Lake Winona area of the 100 addresses

A number to be determined to represent the other areas

Jennifer's survey draft was reviewed by the group going through the survey line by line. Jen marked up the Residential survey per the discussion. She will update the survey.

It was felt that a serious PSOC is from motor boats. Bruce Bond agreed to do a Lake Waukegan survey of all the boats on the lake. He plans to do this by boating around the lake noting the type of motors on each boat.

2 stroke engines, carbureted

2 stroke engines, electronic fuel injection (EFI)

4 stroke engines

Inboard (and thus 4 stroke type engines)

Tim Whiting said he would do the same for Lake Winona.

Jacque suggested that the form of the data should be the same as that obtained via the lake hosts use at the boat ramps so that we can easily compile boat sets of data. Jacque will get a copy of the boat hosts form and send to Tim and Bruce.

John Edgar handed out a draft of the revised brochure “Help Protect Water Quality in the Waukegan Watershed” for all the review. Send any comments to John Edgar.

Next Meeting is 8/4/04 7:00 to 9:00pm at the Annex Building behind the Town Hall.

Meeting was adjourned at 9:25pm.

Minutes submitted by Bob Vogler.

Minutes approved at the 8/4/04 meeting as amended.