TOWN OF MEREDITH
DRIVEWAY PERMIT APPLICATION

PURSUANT TO the provisions of Revised Statutes Annotated, Chapter 236, Section 13 and amendments thereto, Administrative Rule Tra. 302 and the Town of Meredith, NH Highway Access Ordinances and Regulations, permission is requested to (construct) (alter) ______ Driveway Entrance(s) to my property located at ____________________________ and adjoining ____________________________ (Road/Street) in the Town of Meredith, at a location which will meet the requirements for safety specified in the said statutes.

This parcel is shown on Tax Map ________ Lot Number ________.

(Circle one) Residence Industry Business Subdivision Other: ________

Describe nature & size of business, industry, subdivision or other: ____________________________________________________________

As the landowner/applicant, I agree to the following:

1. To construct driveway entrance(s) only for the bonafide purpose of securing access to private property such that the town road right of way is used for no purpose other than travel.
2. To construct driveway entrance(s) only at permitted location(s).
3. To construct driveway entrance(s) in accordance with the statutes, rules, and standard drawings and permit specifications as issued by the Town of Meredith.
4. To defend, indemnify, and hold harmless the Town of Meredith and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
5. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased runoff resulting from the land development and obtain all easements thereto.

Attach sketch or plan showing existing and proposed driveways and the adjacent road, indicating distance to town roads, town line or other readily identifiable feature or landmark and also to the nearest utility pole (indicate the pole number). Also, list the name/company of contractor and proposed construction start date below.

For new driveway attach subdivision history since July 1, 1971 of the tract from which the applicant's land was subdivided.

________________________
Signature of Landowners

________________________
Printed/Typed name of Landowners

Landowner Mailing Address: ________________________________________________________________

Date: ________________________ Owner Daytime Phone Number: ________________________

________________________
CONTRACTOR: ________________________________________________________________________
Contractor Phone: _________________________________________________________________

Contractor Business Address: __________________________________________________________

________________________
Authorized Agent for Landowner __________________________
Signature of Authorized Agent for Landowner

Agent Address: ________________________________________________________________

Date: ________________________ Agent Daytime Phone Number: ________________________

Application Received By: __________ Fee Amount Paid: __________ Check #: __________ Date: __________
TOWN OF MEREDITH
HIGHWAY ACCESS ORDINANCES AND REGULATIONS

Attachment to Driveway Permit

Driveways and Other Accesses to Public Way:

I. It shall be unlawful to construct or alter in any way that substantially affects the size or grade of any driveway, entrance, exit or approach within the limits of the right of way of any class highway that does not conform to the terms and specifications of the written permit issued by the Public Works Director or his agent.

II. Pursuant to this section, a written construction permit application must be obtained from and filed with the Town Code Enforcement Officer, by any property owner affected by the provisions of Paragraph I, above. Before any construction or alteration work is commenced, said permit application shall have been reviewed and construction permit issued by said department:

(a) Describe the location of the driveway, entrance, exit or approach. The location shall be selected to most adequately protect the safety of the traveling public.

(b) Describe any drainage structures, traffic control devices and channelization islands to be installed by the property owner.

(c) Establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year.

(d) Include any other terms and specifications necessary for the safety of the traveling public.

III. For access to a proposed commercial or industrial enterprise, or to a subdivision, all of which, for the purposes of this section, shall be considered a single parcel of land, even though acquired by more than one conveyance or held nominally by more than one owner.

(a) Said permit application shall be accompanied by engineering drawings showing information as set forth in Paragraph II.

IV. Unless all season safe sight distance of four hundred feet in both directions along the highway can be obtained, the Public Works Director shall not permit more than one access to a single parcel of land, and this access shall be at that location that the Public Works Director determines to be the safest. The Public Works Director shall not give final approval for use of any additional access until it has been proven to him that the four hundred feet all season safe sight distance has been provided.

(a) For the purposes of this section, all season safe sight distance is defined as a line that encounters no visual obstruction between two points, each at a height of three feet and nine inches above the pavement and so located as to represent the critical line of sight between the operator of a vehicle approaching from either direction.
V. No construction permit shall allow:
   (a) A driveway entrance, exit or approach to be constructed more than thirty
       feet in width, except that driveway entrance, exit or approach may be
       flared beyond a width of thirty feet at its junction with the highway to
       accommodate the turning radius of vehicles expected to use the particular
       driveway entrance, exit or approach.
   (b) More than two driveway entrances, exits or approaches from any one
       highway to any one parcel of land unless the frontage along the highway
       exceeds five hundred feet.

VI. There shall be conferred upon:
   (a) The Planning Board in the Town has been granted the power to regulate
       the subdivision of land as provided in RSA 675:35
   (b) The Selectmen and the Town—the same powers concerning highways
       under their jurisdiction as are conferred upon the Commissioner of the
       New Hampshire Department of Public Works and Highways and they
       shall promulgate such rules and regulations as are necessary to carry out
       the provisions of this Ordinance.

VII. Section 10-26: Property owners to purchase and install culverts. The policy
     recommended by the Town Engineer concerning driveway culverts is that the
     property owner involved will purchase and install the culvert; the Town will
     maintain normal ditching and the owner will repair and replace. (Mo. of 6-28-79)

VIII. Section 10-27: Culverts required when flow of water obstructed. All new
      driveways entering a town road such that natural flowage of water is obstructed
      shall require a culvert having a minimum diameter of twelve (12) inches placed in
      the roadway drainage ditch. The cost of said culvert and installation shall be
      borne by the property owner. No driveway drainage shall enter upon the traveled
      way. The installation of culverts and adequate drainage shall be approved by the
      Public Works Director. (Ord. Of 7/15/74.)

IX. It is the owner’s or his agent’s responsibility to arrange for and meet with the
    Meredith Director of Public Works or his designate to review the location of the
    driveway and necessary culverts, ditching, etc., prior to the issuance of a driveway
    permit.

**PENALTY:** Whosoever shall violate any provision of this ordinance or the rules and
regulations made under authority thereof shall be fined not more than one hundred dollars
per day, and in addition, shall be liable for the cost of restoration of the highway to a
condition satisfactory to the Public Works Director.
The profiles may vary as required for sidewalks, culverts, etc., as approved by the Director of Public Works.