

2024 Budget Schedule

<u>Date</u>	<u>Action</u>
August 1, 2023	2023 remaining projects list
August 14, 2023	Equipment Schedules distributed to Department Heads
September 1, 2023	Equipment Schedules due to Director of Admin Services Any project for 2024 over \$90,000 due to Director of Admin Services with project form completed
September 20, 2023	First CIP meeting of Fall 2023
September 27, 2023	CIP Meeting
October 4, 2023	CIP Meeting
October 6, 2023	2024 budget information provided to Dept Heads
October 27, 2023	2024 Budgets due to Director of Admin Services for compilation
November 6, 2023	Internal budget discussions begin
November 20, 2023	Budgets presented to Board of Selectmen
December 4, 2023	Budget workshops begin (12/4, 12/5, 12/6)
January 8, 2024	Select Board Reviews Proposed Budget Reductions
January 12, 2024	First day to hold public hearing on bond or note issue over \$100,000. Notice of time, place and subject of hearing must be published in a newspaper of general circulation in the municipality at least 7 days before hearing. [RSA 33:8-a, I – not more than 60 days before town meeting]
January 22, 2024	Select Board Budget and Bond / Note Public Hearing, Budget and Warrant Approval
February 5, 2024	Select Board Budget and Bond / Note Public Hearing, Budget and Warrant Approval
February 6, 2024	Last day to finalize collective bargaining agreement "cost items" for submission to annual meeting. [RSA 273-A:1, IV; 32:5-a; 32:19-a Fifth Tuesday before town meeting] Last day for 25 or more voters, or 2% of the total, whichever is less, but in no case fewer than 10 voters, to petition select board to include an article in the warrant. [RSA 39:3 – fifth Tuesday before town meeting]
February 9, 2024	Last day for giving notice of February 16th public hearing on annual budget. [RSA 32:5, I – 7 days before budget hearing]
February 16, 2024	Last day to hold at least one public hearing on annual budget (can hold supplemental public hearings after 2/16 provided the first public hearing is on or before 2/16). [RSA 32:5, I & V – 25 days before town meeting]
February 19, 2024	Last day for select board to publish notice of time, place and subject of public hearing on bond/note issue over \$100,000. [RSA 33:8-a, I -7 days before February 26]
February 26, 2024	Last day to hold public hearing on bond or note issue over \$100,000. Notice of time, place and subject of hearing must be published at least 7 days before hearing. [RSA 33:8-a, I – at least 15 days before town meeting]
February 26, 2024	Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour of election, hours polls are open, and which items are to be voted on by ballot. [RSA 39:5; 31:95; 669:2 – 14 clear days before town meeting]
March 5, 2024	Annual town report with budget must be available by today. [RSA 31:95; 41:14 – at least 7 days before town meeting]
March 12, 2024	Ballot Voting Day 7a-7p Meredith Community Center
March 13, 2024	Town Meeting 7p - Until Complete Inter-Lakes High School